

Section IV :Non – Textual Passage**15 Marks****Q.4 (A) Non –textual passage for comprehension****20 minutes**

(Refer to the points given for textual passages.)

(B) Non – textual passage for summary**15 minutes**

- * The aim of summary of a passage is to enable the student to understand the main points and express them in their language in short.
- * The student should read the given passage very carefully to understand it.
- * Suggesting title is mandatory.
- * The student should express the theme / gist of the passage in his own words.
- * The student should use appropriate vocabulary, grammar and language while Summarizing
- * The student should avoid exact repetition of sentences while summarizing and he should not express his opinion.

Section V : Writing Skill 15 Marks

(a) Letter	15 min
(b) Information Transfer	15 min
(c) Expand the Theme	15 min

The aim of developing writing skills is to help students development in imagination thinking in coherent, cohesive manner and express it in various written forms. The student should be able to organize his ideas and thoughts in clear piece of writing reflecting his novelty and creativity. It should also reflect his sensitivity to the subject.

(a) Letter Writing**05 marks**

It's a very important mode of communication which is very useful in persons and professional development of an individual.

The child should be able to differentiate informal / friendly messages from forms messages sent to officials.