

**1) Dialogue Writing – Marking scheme**

**05 Marks**

a) Prepare a dialogue from the jumbled sentences(Chit-Chat)  
(4 sentences)

**01 Mark**

b) Complete the dialogue

(Any 2 questions from Chit-Chat)

**01 Mark**

c) Write a dialogue on given theme.

(Any one theme from Chit-Chat / based on the subject of any prose)  
(Minimum 3 meaningful exchanges)

ii) Drafting a speech

The objective of a speech is to express and convey your opinions, views and thoughts to an audience, It also helps enhance ones oratory skill.

Steps to follow

\* Determine your topic for speaking and understand the general and specific purpose of your speech to meet the needs of your delivery.

\* Prepare your speech to capture and captivate your listener.

ii) Drafting a speech – Marking scheme

**05 Marks**

\* Appropriate beginning / conclusion

**01 Mark**

\* Body – Use of given points and additional points,

Appropriate use of language

**02 Mark**

\* Appropriate sequence and flow of language

**01 Mark**

\* Use of appropriate grammatical structure

**01 Mark**

**Q.6 (A) Information Transfer**

**05 Marks**

The main aim if information transfer is to enable the students to interpret any information that comes across in his day-to-day life. For example – If he visits railway station, he should be able to interpret the given time table and express it in particular form when it is to be conveyed.